



Leadership Bites Series

4 x 2-hour workshops

**SOUTH
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INVESTMENT
FUND
TRUST**

Develop and Elevate Your Leadership Skills

Unlock your potential with our Leadership Bites Series designed to equip you with essential leadership skills for successfully managing people. This series, co-funded with the Regional Business Partner Network, offers your organisation the opportunity to receive 50% funding, subject to eligibility and approval.

Workshop 1 - Leadership, Monday 26 August

Workshop 2 - Communication, Monday 2 September

Workshop 3 - Setting Expectations, Monday 9 September

Workshop 4 - Feedback, Monday 16 September

In these practical and concise 2-hour workshops which are delivered weekly, you will gain invaluable insights and actionable strategies to effectively lead and motivate a team. From mastering communication techniques to fostering a culture of collaboration, each session is crafted to provide you with the tools you need to succeed in a leadership role.

Don't miss this opportunity to invest in your professional development and unlock your full potential as a leader.

Workshop Times: 1:00pm – 3:00pm

Location: Pūkenga Rau, Level 1, 34 Chambers Street, Tokoroa
(Training Room; look out for signage as you enter building)

Cost: If funding approved, cost reduces to \$140+gst pp

(RBPN funds \$400+gst and SWIFT kindly providing additional funding of \$260+gst).
To be eligible for SWIFT funding business must be located in the South Waikato District.
Full non funded price, \$800+gst per person.

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Leadership

Duration: 2-hours

What you will learn:

- Key leadership traits/characteristics,
- The principles of self-leadership,
- How to incorporate self-awareness into leadership.

Learning Outcomes/Why attend:

Gain an understanding of crucial leadership attributes, traits and characteristics that form the basis of effective leadership.

This workshop will help identify key leadership behaviours and increase self-awareness, cultivating stronger team connections.

Communication

Duration: 2-hours

What you will learn:

- What your communication preferences are and how they may impact others,
- Understand differences in communication styles,
- Adjust your style to best connect with others.

Learning Outcomes/Why attend

Establishing and maintaining effective relationships starts with great communication.

Participants will not only enhance their own interpersonal skills but also learn to adjust their communication approach with their team, understand communication preferences and how these can influence interactions with others.

Setting Expectations

Duration: 2-hours

What you will learn:

- Whose expectations need to be met,
- Clearly define expectations to a broad audience,
- Managing differing expectations assertively.

Learning Outcomes/Why attend:

Acquire essential skills to navigate the complexities of expectation management.

Learn how to articulate expectations clearly and effectively, ensuring alignment and understanding to a wide range of individuals.

Gain the skills to confidently manage differing expectations and navigate potential conflicts.

Feedback

Duration: 2-hours

What you will learn:

- Reframe feedback to be more receptive,
- Manage your reactions,
- Deliver effective feedback.

Learning Outcomes/Why attend:

Gain invaluable skills to transform feedback, learn how to frame feedback so it is heard and understood.

Enhance self awareness by exploring your own reactions and responses to constructive feedback, and reduce the impacts these can have.